

Sending a Wire



A wire transfer is a safe way to send or receive money from around the world. To send a wire and comply with anti-money laundering requirements, please complete this form in full. Any section not completed in full or inaccurate may result in the rejection of the wire and could incur additional fees.

Transaction Information

Amount & Currency	
Reason for Transfer	

Beneficiary Information

Name and address must be an exact match for the information on their bank account

Full Legal Name			
Account Number			
Physical Address (PO Boxes not allowed)	Street:		
	Town/City:	Province:	
	Country:	Postal Code:	
Phone Number			
Email Address			
Country of Residence			
If the beneficiary is a person:			
Date of Birth			
Occupation & Employer			
If the beneficiary is a business:			
Type of Business/Industry			
Name of Signing Officers on the account (list up to 3)			
Registration/incorporation number and jurisdiction (country) of issue			
If the wire is being sent to Mexico:			
Beneficiary Type & Tax ID			

Bank Information

Bank Name			
Physical Address (PO Boxes not allowed)	Street:		
	Town/City:	Province:	
	Country:	Postal Code:	
If the wire is being sent to a Canadian bank:			
Route & Transit Numbers			
If the wire is being sent to an international bank:			
SWIFT/BIC/ABA Code			



Intermediary Bank Information

The recipient bank will provide this to the beneficiary when the currency being sent is foreign to the receiving country

Bank Name		
Physical Address (PO Boxes not allowed)	Street:	
	Town/City:	Province:
	Country:	Postal Code:
SWIFT/BIC/ABA Code		

Sender (Your) Information

Full Legal Name		
Account Number		
Physical Address (PO Boxes not allowed)	Street:	
	Town/City:	Province:
	Country:	Postal Code:
Phone Number		
Email Address		
Country of Residence		
If the sender is a person:		
Date of Birth		
Occupation & Employer		
If the sender is a business:		
Type of Business/Industry		
Authorization		
<div style="display: flex; justify-content: space-between; border-top: 1px solid black; padding-top: 5px;"> _____ _____ _____ </div>		
Date (MM/DD/YYYY)	Signature 1	Signature 2 (if required)

Why do banks need so much information?

Depending on where the wire is going, it must pass through many systems, each with its own set of rules. Wires must also comply with anti-money laundering and anti-terrorist financing laws and regulations. To protect you and our credit union, we need all wires to have complete and accurate information about the person you are sending (receiving) funds to (from). You can help by giving us (or the sender) all the information that is needed to process the wire. If the information is accurate and complete, the wire is more likely to pass through the system quickly. Missing or incorrect information can delay the transfer or even stop it from arriving.

What is a physical address?

BVCU is required by law to know your physical address. It's all part of Canada's efforts to detect and prevent money laundering. A physical address is the actual location of a home or business. In Canada, it must include a house or building number, street name or number, town or city, province, and postal code. If your mail is delivered to a post office box or other locations, then your mailing address is not your physical address. If you live on a range road, you must also include your township or block number. If your physical address is outside of Canada, it must include the local equivalent of a Canadian address. For example, instead of a province and postal code, a U.S. address must include the state and zip code. Addresses outside of Canada must also include the country.

Need help?

If you have questions about wire transfers, you can call us at 1.800.207.0068 or visit your nearest branch.